

Town Council Meeting  
Regular Meeting  
November 8, 2016

The regular meeting of the Town of Mount Jackson was held November 8, 2016 at 7:30 p.m. in Council Chambers at 5901 Main Street. Roll call was taken with the following in attendance: Rod Shepherd, Vice Mayor; Dennis Andrick, Ken Hackenbracht, Whitney Miller, Donnie Pifer and Roger Rudy, Councilmembers. Mayor J. Bucky Miller was unable to attend. Also in attendance, Kevin Fauber, Town Manager; Finance Director, Neil Showalter; Matthew Akers, Acting Town Attorney and visitor, Robert Whitehurst.

Agenda Additions/Deletions/Changes: None

Vice Mayor Shepherd stated that Mayor Miller expressed his gratitude to the employees who helped with the festival this year.

Remarks from Council Members-Councilmember Miller requested that for future town recognitions or grants that the entire council be notified to prevent the awkwardness of finding out this information via co-workers or the newspaper.

Town Manager, Kevin Fauber reported that a letter of resignation was received 11/4/16 from Planning Commissioner, Amanda Ludwig. This leaves two vacancies on the Planning Commission. Mr. Fauber requested from Council that names be offered of people to serve and these will then be taken to the Personnel Committee and to the Planning Commission.

Councilmember Rudy raised the question, "Is there going to be a meeting or discussion to talk about the recent request from Todd Holtzman? Mr. Fauber responded that an email was recently sent to Council and that he is open to suggestions about a discussion on the small building north of 5973 King St. Councilmember Shepherd made a request to get a list of run down properties in the town limits that need help. Perhaps a committee needs to be formed to get more information. Chief Sterner will assist by getting a list together.

Councilmember Hackenbracht MOVED, seconded by Councilmember Pifer to APPROVE the Consent Agenda consisting of the Approval-Minutes of October 11, 2016 Regular Meeting.

VOTE:

<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>	
Councilmember Andrick	None	Mayor	Miller
"    Hackenbracht			
"    Miller			
"    Pifer			
"    Rudy			
Vice-Mayor    Shepherd			
6 AYES, motion passes			

Town Council Meeting  
Regular Meeting  
November 8, 2016

-2-

New Business: Approve contract to the Berkley Group, Work Order 1: Comprehensive Plan Services

Discussion: Mr. Fauber spoke of the previous discussions with the Planning Commission and Focus Group on the need to hire a consultant to complete the updating of the Comprehensive Plan. The Land-Use and Transportation chapters need further analysis and VDOT approval. There will be work sessions as well as a joint public hearing with a May/June deadline. The Berkley Group comes highly recommended to be the consultant group to accomplish this.

Additional discussion included a more time sensitive matter about the Industrial Developmental Guidelines. Some options for industrial uses are by-right and some are through a Special-Use permit. Mount Jackson most often uses Special-Use permits which is a longer process than the by-right process. A detailed list of uses has been formed by the Focus Group that would show what uses are specifically by-right and which are through a Special Use permit. In regard to a specific property being discussed, there is the possibility that potential businesses are not looking at this property because it is not by-right. It is recommended to offer a Zoning Ordinance Text Amendment which being time sensitive, would be finished by early 2017 and would make the property being discussed more marketable to potential buyers.

Motion made to approve the Berkley Group contract to complete the update on the Comprehensive Plan was made by Councilmember Andrick, seconded by Councilmember Pifer.

VOTE:

<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Councilmember Andrick	None	Mayor Miller
"    Hackenbracht		
"    Miller		
"    Pifer		
"    Rudy		
Vice-Mayor Shepherd		

6 AYES, motion passes

Vice-Mayor Shepherd adjourned the meeting at 7:59 p.m.

---

CLERK

---

MAYOR