

**MOUNT JACKSON PLANNING COMMISSION**  
**REGULAR MEETING**  
**July 2, 2012**

Chairman Good called the meeting to order at 7:08 pm following a public hearing. Also attending were: Mses. Fadely and Miller, and Messrs. Hackenbracht, Hand, Scherer, and Zirkle. Guests: Charles Moore, Town Manager, Clark Draper, Assistant Town Manager, Gerald Forsburg, John Reno, and Rick Turner.

**ADDITIONS/DELETIONS/CHANGES TO AGENDA:** None

**MINUTES** – Ms. Fadely MOVED, 2<sup>nd</sup> by Mr. Zirkle, to APPROVE the minutes of the June 4, 2012, Regular Meeting; PASSED Unanimously.

**OLD BUSINESS:**

1. Sheetz, Conicville Blvd – Store Upgrade, New Fuel Delivery Offices, Site Plan, Signs - Special Use Permit – MOTION by Mr. Hackenbracht to recommend approval to Town Council subject to conditions in staff memo, 2<sup>nd</sup> Ms. Fadely; PASSED Unanimously.

**NEW BUSINESS:**

1. Approval of Town of Mount Jackson ANNUAL Tentative Agenda. Mr. Scherer MOVED to APPROVE agenda, 2<sup>nd</sup> Ms. Fadely; PASSED Unanimously.

**Board of Zoning Appeals** – None

**Zoning Administrator Report** – Accepted as presented.

**Council Items:** Mr. Hackenbracht summarized Council’s previous meeting and reported on committee chair appointments.

**Board Members Items**

- Chairman Goode noted with Mr. Moore’s retirement, the Commission needed to appoint a secretary. Ms. Fadely MOVED, 2<sup>nd</sup> by Mr. Hand, to appoint Mr. Draper to be the Planning Commission secretary; PASSED unanimously.
- Chairman Goode stated the election for Chair and Vice-chair would be on the Commission’s agenda for their August meeting.
- Mr. Moore thanked the Commission for their years of working together, noting one of the Commission’s noted accomplishments was the revamping of the Town’s Zoning Ordinance.
- Ms. Miller asked Mr. Moore for a brief history of the Town’s sidewalk project, which he provided.

Meeting adjourned at 7:25 pm.

Respectfully Submitted,

Clark Draper, Secretary