

Mount Jackson
Town Council Regular Meeting
February 12, 2019

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The regular meeting of the Town of Mount Jackson Town Council was held Tuesday, February 12, 2019 at 7:30 p.m. in the council chambers at 5901 Main Street. Roll call was taken with the following in attendance; Rod Shepherd, Vice Mayor (Mayor Miller was not in attendance); Judy Fultz, Donnie Pifer, Roger Rudy, and Bonnie Good, Councilmembers. Also, in attendance, Kevin Fauber, Town Manager; Neil Showalter, Finance Director; Matthew Akers, Town Attorney; Keith Cowart, Police Sergeant; and Debbie Stover, Town Clerk. Visitors: Chris and Candi LoPresti, Tom Galati, Wayne Dinges, Kelly Stauff, Jim Hines, Don Shirley, and special speaker Saidee Gibson, Director from Robinson Farmer Cox Associates.

Agenda Additions/Deletions/Changes: Rod Shepherd changed Saidee Gibson's presentation to this point in the meeting. Saidee gave an overview of the financial statements for year ended June 30, 2018, and advised those in attendance to follow along in the printed report. She stated the most important component auditors add to the financial report is their opinion (page 8). They issued an un-modified, clean opinion, which is the highest offered, as they felt the financial statements were materially correct, and presented in conformity with generally accepted accounting principles. She brought attention to the Management's Discussion and Analysis section, which gives a great executive overview and summary of the year. She then spoke on the specific exhibits and dollar amounts, all of which are detailed in the financial report. She stated the second main component of an audit is to report on the town's internal controls (page 95). Her firm identified one area that could use improvement, and made a recommendation in relation to the bank reconciliation and month-end closing procedures. They proposed only a few journal entries/adjustments, which have been incorporated into the town's ledger and discussed with management. Rod Shepherd had one question on page 13, under Public Safety expenses, as to why the increase from year 2017 to 2018. Saidee explained it was in relation to real estate sold, a fire and rescue building that had been carried on the books, and even though on paper it appeared to be a loss, the town actually experienced economic gain from this sale. Neil Showalter added it was a non-cash loss.

Hear from Visitors:

1. Don Shirley spoke on behalf of the Mt. Jackson Little League. He thanked the town for putting on the new door on the back of the concession stand. He said the league is looking to do something different for opening day ceremonies on March 30th, such as a parade, or a foot march from King Street to the park. Rod Shepherd stated the parade would probably not be an option, but if they decide on the foot march, to come up with a plan to present at the March council meeting. Mr. Shirley also requested the electronic sign out front be fixed to advertise all town events and deadlines.

2. Tom Galati, the owner of several properties in town such as HSRL, the old Wolfe and Blue Bell/Wrangler buildings, brought up an issue he's having with a neighbor near the renovation location at 5930 Main Street. He was sent a zoning ordinance asking him to cover the trash receptacle/dumpster, or screen it off, from visibility from the road. He found 19 other businesses in town that do not conform to this ordinance. He stated he only got the dumpster to help with the trash blowing across Main Street, but could remove it and go back to putting the trash alongside the street if desired. Secondly, he filed a variance for a fence per the neighbor's request, and is still waiting to hear what the town recommends to satisfy this regulation and wrap up the project. Rod Shepherd responded that the town staff, town attorney and ordinance committee will discuss this matter to get it resolved.

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Remarks & Recommendations from the Mayor:

Rod Shepherd spoke on three things:

1. The mayor and he attended the fire and rescue department awards banquet, where the volunteers were duly recognized for their continuing dedication, answering hundreds of calls in the calendar year.
2. The turkey and oyster dinner is on Saturday, February 23rd.
3. Bike Virginia is coming back to Shenandoah Valley, and on Friday, June 21st, the tour will come from Woodstock down through Mt. Jackson, and back to Woodstock. The Bike Virginia website includes a map of the bike route.

Remarks from Councilmembers:

Donnie Pifer apologized to the fire and rescue department, for the majority of councilmembers not attending the awards banquet. They did not receive invitations, but would have liked to have shown their support. Kelly Stauff responded this is noted, and they will work on this issue for next year. Rod Shepherd then called on Kelly Stauff to speak. Mr. Stauff announced he is the newly-elected vice president of the Mt. Jackson Rescue and Fire Department, and that J.D. Fadely, the president, asked him to attend tonight since he couldn't be there. Mr. Stauff, who works closely with David Brinegar, brought the December and January fire and rescue monthly reports, and will provide the year-end report at the next meeting.

Presentations: Saidee Gibson presentation is noted above.

Chief of Police Report: None, per Keith Cowart on Chief Sterner' s behalf.

Town Manger Report: Kevin Fauber reported he has received the signed agreement from VDOT for the extension of the sidewalk project. He spoke with Karl Schaeffer, the project engineer with Pennoni, and they agreed to set up meetings to discuss this. He also mentioned weather has negatively impacted the well project, but hopes it will resume soon.

Committee Reports:

1. Finance Committee Chairperson, Rod Shepherd, spoke about the budget preparation that is coming up. The goal is to introduce the budget at the April council meeting, have a public hearing in May, and vote on it at the June council meeting. At this point staff doesn't know if there will be any modifications on the current budget.
2. Ordinance Committee Chairperson, Dennis Andrick, was absent.
3. Personnel Committee Chairperson, Roger Rudy, had nothing to report.
4. Public Safety Committee Chairperson, Judy Fultz, reported the January Police Department calls were 473, up 11 from December. There were 5 criminal offenses, and all 5 were either closed or cleared. There were 6 open doors/windows at 6 different locations. Ms. Fultz also reported on the Rescue and Fire Department calls for December and January. December total responses were 72 (42 EMS and 30 Fire), 93% covered by volunteers and January total responses were 88 (62 EMS and 26 Fire), 85% covered by volunteers. She added that the turkey and oyster dinner is Saturday, February 23rd, from noon to six.
5. Public Services Committee Chairperson, Bonnie Good, had nothing to report.
6. Public Properties & Facilities Committee Chairperson, Donnie Pifer, had nothing to report.

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Consent Agenda

1. Approval – Minutes of January 8, 2019 Regular Meeting.

Councilmember Good MOVED, seconded by Councilmember Pifer to APPROVE the Consent Agenda consisting of the Approval-Minutes of January 8, 2019 Regular Meeting.

ROLL CALL VOTE:

<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Councilmember Fultz	None	Andrick
“ Pifer		
“ Shepherd		
“ Rudy		
“ Good		

5 AYES, motion carried

Old Business: None

New Business: None

Councilmember Shepherd made a motion to adjourn the meeting at 8:05p.m.

Clerk

Mayor