

Town Council Regular Meeting

March 13, 2018

The regular meeting of the Town of Mount Jackson Town Council was held March 13, 2018 at 7:30 p.m. in council chambers at 5901 Main Street. Roll call was taken with the following in attendance; J Bucky Miller, Mayor; Rod Shepherd, Whitney Miller, Dennis Andrick, Donnie Pifer, Ken Hackenbracht and Roger Rudy Councilmembers. Also, in attendance, Kevin Fauber, Town Manager; Neil Showalter, Finance Director; Matt Akers, Town Attorney; Susan Maziarz, Interim Town Clerk; Jeff Sterner, Chief of Police. Approximately 24 people from the community were in attendance.

Agenda Additions/Deletions/Changes: None

Hear from Visitors: Stephanie Smith Granddaughter of Charlotte Bullett, talked about the access lane, right away to 340 Dutch Lane. The neighbors on each side of the lane continuously block access from Ms. Bullett's family members entering the lane to Ms. Bullett's home. Chief Sterner spoke, this is a land civil matter. Mayor Miller responded there is not much the town can do, it is a civil matter.

Remarks & Recommendations from Mayor Miller: I like to say how proud we are of the Stonewall Jackson Girls Basketball Team, Region Champions first time in 40 years! Made it to Semi-Finals and States. Coach Burner made Regional Coach of the year.

Remarks from Councilmembers: None

Presentations: Proclamation for Dakota Baker, Eagle Scout, Mayor Miller spoke, Dakota Baker received his Eagle Scout last Sunday, highest honor you can get in the Boy Scouts. Dakota built the American Flag Retirement Box and donated it to the Town of Mount Jackson, located in the Town Office lobby. A Proclamation was given to Dakota Baker from the Town of Mount Jackson, I hereby Proclaim March 13, 2018 as Dakota Gatewood Baker Day. Shirley Patton (Grandmother) presented two flags from Dakota Baker's Grandfather for Dakota Baker to put in the American Flag Retirement Box.

Town Attorney Report: None

Chief of Police Report: None

Town Manager Report: Kevin spoke, the Well 7 & 8 Projects are out to bid, towards the middle of April we will have a bid opening, we did have Pre-Bid Conference last week. We had a good turnout, we have five general contractors looking at the project. The Sidewalk Project continues on the northern end of town, it is moving along well. Hopefully by early April that project will be substantially complete. The Town & County Dinner is April 4th at Ridge Runner Farms & Brewery in Maurertown.

Committee Reports: Chairman of the Finance Committee; Councilmember Shepherd, there are two pages in your packet, shows expenses from the General Fund. We have a Budget Amendment for the current fiscal year being work on. I expect staff will have a presentation at the April Council Meeting and do Public Hearing in May.

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Chairman of the Public Safety; Councilmember Rudy, the Police Department for February, totaled 346 calls for February down by 98 calls from January. There were 12 Criminal Offense's, 7 have been cleared or closed 3 are still under investigation, 1 Emergency Custody Order and 1 Temporary Detention Order, 4 open doors from 3 different locations last month. Fire and Rescue Report for February, total responses 97 up seven from January, total EMS responses 78 up 17 from January, total Fire responses 19 down 10 from January. The Turkey and Oyster Dinner was the largest we ever had, over 700 people attended. Next event is an Easter Breakfast with an Easter Egg Hunt and a visit from the Easter Bunny March 31st.

Chairman of the Public Properties; Councilmember Miller, we will not have any upgrades to the big pool until the end of summer. Randy said, there are some other issues with the big pool. I met with architect, they gave us a proposal for the bathrooms up at the park, Randy working with Kevin on how to get a sewer line to the bathrooms. Playground equipment for the park, the company we have purchased from in the past is having a conference April 11th, I plan on attending. I'm also working with the state for a grant for the playground equipment.

Consent Agenda

1. Approval – Minutes of February 13, 2018 Regular Town Council Meeting.

Councilmember Pifer MOVED, seconded by Councilmember Andrick to APPROVE the Consent Agenda consisting of the Approval-Minutes February 13, 2018 Regular Meeting.

VOTE:

<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Councilmember Miller		
“ Andrick		
“ Pifer		
“ Shepherd		
“ Hackenbracht		
“ Rudy		

6 AYES, motion passes

Old Business: None

New Business:

1. Annexation Request by Dennis & Doris Morris, Tax Map#091-A-045B, 8.82 acres along Caverns Road – **Introduction & Set Public Hearing Date – April 2, 2018 – 7pm.** Town Manager; Kevin Fauber spoke, we have received a request from Dennis & Doris Morris, they own property along Caverns Road about 8.82 acres. They have requested the property be brought into town. They

appeared before the Planning Commission last Monday. The Planning Commission is willing to move the project forward.

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No firm plans as of yet, they are looking at a housing project, being a duplex or townhouse project. The Planning Commission has decided to set a Joint Public Hearing with Town Council for April 2, 2018, at 7pm.

Councilmember Andrick MOVED, seconded by Councilmember Pifer to APPROVE to set Planning Commission A Joint Public Hearing with Town Council for April 2, 2018 at 7pm.

VOTE:

<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Councilmember Miller		
“ Andrick		
“ Pifer		
“ Shepherd		
“ Hackenbracht		
“ Rudy		

6 AYES, motion passes

2. Extended Leave Without Pay – Heather Taylor. The Town Manager; Kevin Fauber spoke, The LocalChoice Policy concerning Extended Leave Coverage and Town Personnel Policy allows me to extend leave without pay under special circumstances. We feel this falls under special circumstances. We also feel it’s very important, not particular in this case but maybe in future cases that may come about, the Town Council to go on record to ratify this decision to extend coverage. I have included a possible Resolution or Motion for Town Council.

Councilmember Andrick MOVED, seconded by Councilmember Pifer to APPROVE Extended Leave Without Pay – Heather Taylor.

VOTE:

<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Councilmember Miller		
“ Andrick		
“ Pifer		
“ Shepherd		
“ Hackenbracht		
“ Rudy		

6 AYES, motion passes

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3. Donation to Luke's Backpack, Councilmember Miller spoke, they provide meals to students who may not have food for the weekend. Currently they have 82 students at the southern campus they are providing meals to. It is a non-profit origination thru the Shenandoah Valley Lutheran Ministries.

Councilmember Miller MOVED, seconded by Councilmember Shepherd to APPROVE a \$500.00 donation to Luke's Backpack from the Town of Mount Jackson.

VOTE:

<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Councilmember Miller		
“ Andrick		
“ Pifer		
“ Shepherd		
“ Hackenbracht		
“ Rudy		

6 AYES, motion passes

4. Ordinance Amendment, Section 58-86. Et al, Town Vehicle License Tax, Introduction and Set **Public Hearing Date – April 10, 2018 – 7:30pm.** Town Manager; Kevin Fauber spoke, the town does not issue a decal or sticker any longer, it is built into the Personal Property Taxes. The Director of Finance; Neil Showalter spoke, we need the code to catch-up with our practices.

Councilmember Andrick MOVED, seconded by Councilmember Miller to APPROVE to set Public Hearing Date for Ordinance Amendment Section 58-86 ET al, Town Vehicle License Tax for April 10, 2018 at 7:30pm.

VOTE:

<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Councilmember Miller		
“ Andrick		
“ Pifer		
“ Shepherd		
“ Hackenbracht		
“ Rudy		

6 AYES, motion passes

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5. Ordinance Amendment, Section 62-6(c), Procedure upon nonpayment of water and sewer bills, **Introduction and Set Public Hearing Date - April 10, 2018 - 7:30pm.** Town Manager; Kevin Fauber spoke, this is an Amendment to Section 62-6(c), It's a minor change to the Ordinance, it currently reads *"Any such charges for water and sewer remain unpaid after the close of business on the 29th day of the month. The town treasurer shall notify the town manager, who shall cause the water to be stopped from the premises or tenement of the user so in default."* We need to change that to the close of business on the 24th day of the month, in keeping with our practice.

Councilmember Pifer MOVED, seconded by Councilmember Hackenbracht to APPROVE to set a Public Hearing for Ordinance Amendment Section 62-6(c) Procedure upon nonpayment of water and sewer bills for April 10th,2018 at 7:30pm.

VOTE:

AYE

NAY

ABSENT

Councilmember Miller

" Andrick

" Pifer

" Shepherd

" Hackenbracht

" Rudy

6 AYES, motion passes

Motion made to adjourn the meeting at 8:30 p.m.

CLERK

MAYOR