

MOUNT JACKSON PLANNING COMMISSION
REGULAR MEETING
March 04, 2013

Chairman Good called the meeting to order at 7:06 pm following a public hearing. Also attending was: Ms. Fadely, and Messrs. Hackenbracht and Hand. Clark Draper, Town Manager, was also in attendance.

ADDITIONS/DELETIONS/CHANGES TO AGENDA: None

MINUTES – Ms. Fadely MOVED, 2nd by Mr. Hackenbracht, to APPROVE, the minutes of the February 04, 2013, Regular Meeting; PASSED Unanimously.

OLD BUSINESS:

1. Ordinance O-01-13, Robert Tuthill, Rezoning - 5254 Main Street, Rezone from B-3 to B-2, public Hackenbracht MOVED, 2nd by Mr. Hand to recommend to Town Council APPROVAL of Ordinance O-01-13, PASSED Unanimously.
2. Special Use Permit, Robert Tuthill – 5254 Main Street, allow billiard room use in B-2 District, contingent on approval of corresponding rezoning application, public hearing date March 04, 2013. Ms. Fadely MOVED, 2nd by Mr. Hand to recommend to Town Council of APPROVAL of Special Use Permit for 5254 Main Street with a recommendation of a condition of approval being a prohibition of alcohol sales, PASSED Unanimously.
3. Review of Comprehensive Plan materials. Mr. Hand, being the sole attending member of the subcommittee tasked with updating demographic information in the comprehensive plan, gave an update regarding the subcommittee's work.
4. Planning Commission Vacancies – Town Manager Draper reported that Town Council will address the vacancies issue at their March 12th meeting.

NEW BUSINESS:

1. 2012 Planning Commission Annual Report – Chairman Good presented a draft annual report to the Commission members for review. Mr. Hand MOVED, 2nd by Ms. Fadely to adopt the report as submitted, and to distribute the report to the Town Council, with the possibility of including a copy in a forthcoming Town newsletter and Chamber Chatter, PASSED Unanimously.
2. Planning Commission by-laws – Chairman Good presented the Commission members with a list of proposed by-laws changes. All changes were agreed to by unanimous consent. The members then discussed meeting notice and attendance requirements, but decided to take no actions on these items.

Board of Zoning Appeals – No report/no actions.

Council Items: Mr. Hackenbracht reported on Town Hall construction, the work progressing on the sidewalk grant, update on well #7 project, inspections to be done on Town water tanks, updating of the Town's web site, and reported of an upcoming EDA meeting.

Zoning Administrator Report – Accepted as presented.

Board Members Items – Ms. Good reported Planning Commission training opportunities in Harrisonburg June 17 & 18 and August 26 & 27. Also noted were a planning law meeting in Staunton on May 30, and a land use planning conference October 13.

Meeting adjourned at 8:25 pm with a motion by Ms. Fadely and a 2nd by Mr. Hard.

Respectfully Submitted,

Clark Draper, Secretary