

**MOUNT JACKSON PLANNING COMMISSION**  
**REGULAR MEETING**  
**July 1, 2013**

Chairman Good called the meeting to order at 7:00 pm. Also attending were: Mses. Fadely, Diehl, A. Miller, W. Miller, and Messrs. Hackenbracht and Hand. Guests: Charles Moore, Town Manager and Mr. and Mrs. Wolfe.

**ADDITIONS/DELETIONS/CHANGES TO AGENDA:** None

**MINUTES** – Mr. Hackenbracht MOVED, 2<sup>nd</sup> by Mr. Hand, to APPROVE the minutes of the May 6, 2013, Regular Meeting. PASSED Unanimously. Mrs. Fadely MOVED, 2<sup>nd</sup> Mrs. Diehl to APPROVE the minutes of the May 6, 2013, Joint Public Hearing. PASSED Unanimously.

**OLD BUSINESS:**

1. **Planning Commission Bylaw Amendments** – Motion by Mr. Hand, 2<sup>nd</sup> Mrs. A. Miller to APPROVE as amended; PASSED Unanimously.
2. **Planning Commission Meeting Guidelines** – MOTION by Mrs. Fadely, 2<sup>nd</sup> by Mrs. A. Miller – APPROVE – PASSED Unanimously.
3. **Annual Meeting Calendar** – MOTION by Mr. Hackenbracht, 2<sup>nd</sup> Mr. Hand, to APPROVE with the addition of the same emergency cancellation/reschedule provisions as used in the Town Council meeting calendar. PASSED Unanimously.
4. **Comprehensive Plan Update** - the committee is still working on this.

**NEW BUSINESS:**

1. **September Meeting Date Change** – MOTION by Mrs. Fadely, 2<sup>nd</sup> by Mr. Hand to change the September meeting date of the Commission to September 9, due to Labor Day. Passed Unanimously.

**Board of Zoning Appeals** – None

**Zoning Administrator Report** – Accepted as presented.

**Council Items:** Mr. Hackenbracht summarized Council items including the Mayor's health status, Annual Council Organizational Meeting results, Sidewalks, Water Tower Painting, Town Open House, and Town Manager Recruitment status.

**Board Members Items** – Mrs. Good summarized several items including the state Conflict of Interest and Freedom of Information Act requirements.

Meeting adjourned at 8:25 pm.

Respectfully Submitted,

Charles Moore, Secretary