

Minutes for: January Focus Group Meeting 6:30-8:05 p.m.

Date: 1/21/16

In attendance: B. Good, L. Ambrose, E. Burner, W. Cochran, J. Frady, J. Hines, M. Koontz, , B. Miller,

Councilman Rudy and R. Whitehurst were present. Unable to attend: C. Belyea, M. Connelly, J. Proctor & O. Smoot

Agreements [from the planned agenda]	Actions [actions to be taken following the meeting and who is responsible]	Agenda [any items coming back to the next meeting as an agenda item]	Notes [includes any other information that the chair or recorder add for clarity or context]
1 .E. Burner/seconded by M. Koontz to elect Jim Hines to serve as Vice Chair of the Focus Group- Unanimous Previous meeting's minutes 11/21/16 Approved-Unanimously	.		.
2.The Focus Group unanimously agreed to change future meetings to 7-9 p.m. the 3 <sup>rd</sup> Thursday of each month	Task-Reading Chapter I. Are there elements that need to be added, expanded or deleted? Take notes as you comb the chapter & discuss, get concensus on your findings	Chapter I Review	Tables and charts will be moved to the Appendix, (in the back of the Com Plan), and due to a lack of data, some will not be updated. Some will be.
3. Old Business-Add the Vision Statement to the agenda for the TC meeting 2/9/16, presented to Council as The Town's Vision Statement.			.
4.	L-1 Limited Industrial, (with the intent of redefining), Compare definition of L-1 with other localities. Most useful topics include: Intent, Permitted Uses, Screening etc., Pedestrians & Traffic		Redefine L-1  Municode is a local govt. source to use to check other locality's codes for their definition
5.	Community Survey-Review questions as a group to decide on final document. The survey will be mailed 2/1/16 and returned to the town office via mail, drop box etc. by 2/12/16	Review returned surveys	

Artifacts: Chapter I, Comprehensive Plan Chapters and Municode  
Submitted by:  
Heather M. Taylor  
Town Clerk