

Mount Jackson  
Planning Commission  
December 5, 2016

Vice Chair, Heather Diehl called the meeting to order at 7:00 p.m. Attending were: Mrs. A. Miller and Messrs. Ambrose, Hackenbracht and Whitehurst. Town Manager, Kevin Fauber and Town Clerk, Heather Taylor were present. Guests included Jim Hines and NVD reporter, Kaley Toy.

**ADDITIONS/DELETIONS/CHANGES TO AGENDA:** None

Mrs. Diehl read the Conflict of Interest statement aloud.

**MINUTES-** Mr. Hackenbracht MOVED, seconded by Mr. Ambrose, to APPROVE the minutes of November 21, 2016; No discussion, minutes approved.

**OLD BUSINESS:** Comprehensive Plan Update and Zoning Text Amendment-Mr. Fauber introduced a spreadsheet that Darren Coffey supplied showing a comparison of the individual groups in the area. Mr. Coffey would like the Commission to review this information and ask questions to Mr. Fauber by 12/21/16 at 5:00 p.m. Mr. Fauber will then send the questions to Mr. Coffey who will have the answers presented at the January meeting. Mr. Whitehurst would like the Berkley Group to make recommendations for each category of what works and suggested that this information be presented to consultant Joe Hines. The group agrees.

**NEW BUSINESS:**

1. Change January 2, 2017 meeting-The Commission agreed to move the meeting to Wednesday, January 4, 2017 AT 7:00 p.m. because of the New Year's Day holiday.

2. Election of Officers-Mrs. Miller made a MOTION, seconded by Mr. Whitehurst to nominate Mr. Ambrose to serve as the Chairman of the Planning Commission for the year 2017. Discussion included Vice-Chair Diehl stating that effective 12/6/2016, she was stepping down from the Planning Commission. She also commented that it was necessary for someone to chair the January 2017 meeting.

**VOTE:**

<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Commissioner Hackenbracht	None	None
“ Miller		
“ Whitehurst		
Vice-Chair Diehl		

4 AYES, motion carried

Mr. Hackenbracht made a MOTION, seconded by Mr. Whitehurst to nominate Mrs. A. Miller to serve as the Vice-Chair of the Planning Commission for the year 2017.

Mount Jackson  
Planning Commission  
December 5, 2016

-2-

VOTE:

<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Commissioner Ambrose	None	None
"    Hackenbracht		
"    Whitehurst		
Vice-Chair Diehl		

4 AYES, motion carried

Mr. Fauber commented that it may become necessary for the Planning Commission to consider reducing the number of commissioners serving. The State Code requires a minimum of 5 (five).

**Board of Zoning Appeals-** No Actions

**Zoning Administrator Report-** No Report

**Council Items:** Mr. Hackenbracht reported that the sidewalk project is nearing completion. There have been easement issues but it is almost complete.

**Board Members Items-** None

Meeting adjourned at 7:26 p.m. by a motion made by Mrs. A. Miller

Submitted by:

Heather M. Taylor  
Town Clerk