

Mount Jackson
Planning Commission

February 4, 2019

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Chairman Ambrose called the meeting to order at 7:00 PM in the council chamber at 5901 Main Street. Commissioners in attendance included Mses. W. Miller, A. Miller, and Burner, as well as Messrs. Thompson and Hines. Town Manager, Kevin Fauber, and Town Clerk, Debbie Stover, were also present. No visitors from the community.

Regular Meeting

Agenda Additions/Deletions/Changes: Town Manager, Kevin Fauber, added the election of new officers.

Introduction of Guests: None

Presentation: None

Hear from Visitors: None

Approval of the previous Meeting Minutes – Commissioner Burner MOVED, seconded by Commissioner Thompson to APPROVE the Minutes of December 3, 2018, Regular Meeting.

VOTE:

<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Commissioner Thompson	None	Commissioner Andrick
“ W. Miller		
“ A. Miller		
“ Burner		
“ Hines		

5 AYES, motion carried

Old Business:

1. Chairman Ambrose brought up the mountain land the Town has, which he had addressed in the December 3, 2018 meeting. He talked with the gentleman today and they will arrange for a meeting with Kevin, as he does want to relinquish the right-of-way up to that property from the back side.

2. Town Manager Kevin introduced Debbie Stover as the new town clerk.

New Business: Election of Officers – Chairman & Vice Chairman

1. Commissioner Burner MOVED, seconded by Commissioner Hines to APPROVE the re-election of Larry Ambrose as Chairman.

VOTE:

<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Commissioner Thompson	None	Commissioner Andrick
“ W. Miller		
“ A. Miller		
“ Burner		
“ Hines		

5 AYES, motion carried

2. Commissioner Burner MOVED, seconded by Commissioner Hines to APPROVE the re-election of Anita Miller as Vice Chairman.

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VOTE:

<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Commissioner Thompson	None	A. Miller	Commissioner Andrick
“ W. Miller			
“ Burner			
“ Hines			

4 AYES, motion carried

Actions of the Board of Zoning Appeals: Town Manager, Kevin Fauber, reported we are in the process of setting up a meeting for a variance request for the end of February or early March.

Report on Town Council Items: Town Manager, Kevin Fauber, addressed 3 items:

1. The Well #7-8 project is progressing, despite the winter weather constraints. The contractor has poured some concrete slabs for the tanks and the building going in at the Waste Water Treatment Plant (where Well #7 is located). It is a year-long contract, with an expected completion date of October 2019. This will give us another new well, and it will blend with Well #4, which has some nitrate issues. The new system being put in is a nitrate removal system.
2. We received documentation recently from VDOT regarding agreements on the next phase of the sidewalk project. The plans are basically completed but need to be finalized and approved by VDOT. This will hopefully be a spring/summer project this year.
3. The French's are looking at subdividing their property on the north side of the shopping center (the open field) and rezoning the front part, as there is a potential for a fast food restaurant coming there. There have been some phone conversations with the developer and the French brothers, which may lead to some plans developing in the next few months. This led to a brief discussion about the surveyors being in that specific area, identifying water/sewer lines for the sidewalk project up to E. Avondale Ave, and up towards Sheetz.

Zoning Administrator's Report: Town Manager, Kevin Fauber, reported that The Berkley Group continues to work on the zoning ordinance update. Chairman Ambrose asked if there was a completion due date requirement, and per Kevin, there is not.

Board Member's Report: None

Commissioner A. Miller made a motion to adjourn the meeting at 7:11 p.m.

Submitted by:

Debbie Stover
Town Clerk