



TOWN OF MOUNT JACKSON

P.O. Box 487, 5901 Main Street
Mount Jackson, Virginia 22842-0487
(540) 477-2121 – FAX (540) 477-2351

TOWN COUNCIL ANNUAL ORGANIZATIONAL MEETING AGENDA

July 3, 2023

9:00 AM

**CALL TO ORDER
ROLL CALL
PLEDGE OF ALLEGIANCE
AGENDA ADDITIONS / DELETIONS / CHANGES**

OLD BUSINESS: NONE

NEW BUSINESS:

- 1. Appointment of Vice-Mayor by Town Council**
- 2. Appointment of Town Clerk, Effective July 1, 2023 –**
Staff Recommendation: Barbara Riggleman
- 3. Appointment of Town Treasurer, Effective July 1, 2023 –**
Staff Recommendation: Mario Rosso, Finance Director
- 4. Appointment of Assistant Treasurer, Effective July 1, 2023 –**
Staff Recommendation: Debbie Allen
- 5. Appointment of Chief of Police, Effective July 1, 2023 –**
Staff Recommendation: Keith Cowart
- 6. Appointment of Town Attorney, Effective July 1, 2023 –**
Staff Recommendation: Paul J. Neal, Jr.
- 7. Appointment of Town's Prosecuting Attorney, Effective July 1, 2023 –**
Staff Recommendation: Shenandoah County Commonwealth's Attorney's Office
- 8. Appointment of Freedom of Information Officer (FOIA), Effective July 1, 2023 –**
Staff Recommendation: Neil Showalter, Town Manager
- 9. Reappointment of Rod Shepherd to the Mount Jackson EDA, Effective July 1, 2023 – 4-year term.**
- 10. Reappointment of Steve Povlish to the Mount Jackson EDA, Effective July 1, 2023 – 4-year term.**
- 11. Nomination of _____ to the Shenandoah County Tourism Council (Appointment is by the Board of Supervisors) – 3-year term**
- 12. Approval of Annual Schedule of Council Meetings and Planning Commission Meetings FY 2024**

ADJOURN

**TENTATIVE ANNUAL SCHEDULE OF COUNCIL AND PLANNING COMMISSION MEETINGS
2023 - 2024**

NOTE: These are normally scheduled dates and tentative schedules for actions. Please check with the Town Clerk to confirm time, place, and final agenda.

ALSO NOTE: Council and Planning Commission both meet at 7:00 PM.

EMERGENCY COUNCIL MEETING DATE CHANGES: Upon declaration of the Mayor or Vice Mayor that weather or other conditions are such that it is hazardous for members to attend the regular meeting, the meeting shall be automatically continued to the immediately following next Tuesday at the same time and place. All hearings and other matters scheduled for the cancelled meeting shall be conducted at the continued meeting.

July 3, 2023: Town Organizational Meeting – 9:00 AM
July 3, 2023: Planning Commission Meeting
July 11, 2023: Town Council Meeting

August 7, 2023: Planning Commission Meeting
August 8, 2023: Town Council Meeting

** September 4, 2023: Holiday - Labor Day*
September 11, 2023: Planning Commission Meeting
September 12, 2023: Town Council Meeting

October 2, 2023: Planning Commission Meeting
October 10, 2023: Town Council Meeting

November 6, 2023: Planning Commission Meeting
November 14, 2023: Town Council Meeting

December 4, 2023: Planning Commission Meeting
December 12, 2023: Town Council Meeting

** January 1, 2024: Holiday – New Years Day*
January 8, 2024: Planning Commission Meeting
January 9, 2024: Town Council Meeting

February 5, 2024: Planning Commission Meeting
February 13, 2024: Town Council Meeting

March 4, 2024: Planning Commission Meeting
March 12, 2024: Town Council Meeting

April 1, 2024: Planning Commission Meeting
April 9, 2024: Town Council Meeting (FY 2025 Budget/CIP/Ordinance Introduction)

May 6, 2024: Planning Commission Meeting
May 14, 2024: Town Council Meeting (FY 2025 Budget Public Hearing)

June 3, 2024: Planning Commission Meeting
June 11, 2024: Town Council Meeting (FY2025 Budget Enactment)

July 1, 2024: Town Organizational Meeting – 9:00 AM
July 1, 2024: Planning Commission Meeting
July 9, 2024: Town Council Meeting